



The Information Practices Act of 1977 (Civil Code Section 1798.17) and the Federal Privacy Act (Public Law 93-579) require that this notice be provided when collecting personal information from individuals.

Information requested on this form is used by the State Controller's Office and the plan administrator for the purposes of identification and document processing (Note: the State Controller's Office does not use email address, day time telephone number, date of birth, mailing address and dependent names/dates of birth). It is mandatory to furnish all information requested on this form, except for marital status, which may be furnished on a voluntary basis and is used by the plan administrator for statistical purposes. Failure to provide the mandatory information may result in Group Legal Services Insurance Plan enrollment elections not being processed or being processed incorrectly.

The State Controller's Office requires employee's Social Security Number and name for identification purposes. Legal references authorizing maintenance of this information include Government Code Sections 1151 and 1153, Sections 6011 and 6051 of the Internal Revenue Code, and Regulation 4, Section 404.1256, Code of Federal Regulations under Section 218, Title II of the Social Security Act.

A printed copy of this form will be mailed to the plan administrator. Copies of the Group Legal Services Insurance Plan Enrollment Authorization are maintained in confidential files of the State Controller's Office for five years. Employees have the right of access to copies of their Enrollment Authorization forms upon request.

Insurance products are underwritten by ARAG® Insurance Company of Des Moines, Iowa. Service products are provided by ARAG Services LLC. This material is for illustrative purposes only and is not a contract. For terms, benefits or exclusions, call our toll-free number. If you have specific questions regarding the Plan or if you need assistance in completing the enrollment form, please contact an ARAG Customer Care Specialist toll-free at 866-762-0972 (or for TTY 800-383-4184), or 711 to reach a relay operator.