



# Parking

Information and instructions for using the ramp are below.



1. You will need to scan your card at both entry and exit. Please make sure the gate arm is all the way down before scanning or it will not work properly.
2. Your card must stay in sequence for it to work (example - It will not allow 2 exits before an entry).
3. Please obey the 5 mph speed limit in ramp.
4. Stay within the parking stall lines. Failure to do so will result in a city ticket of \$40 or vehicle will be towed at vehicle owner's expense. A parking ticket is considered a personal expense and will not be covered by ARAG.

## 5. Do not park in a stall marked "ARAG" or "Reserved."

6. Please take your trash with you and do not leave it on the ground.
7. All vehicles must exit daily.\*
8. No motorcycle/bicycle parking inside ramp.
  - » Motorcycle parking is available by the alley next to the Locust St. entrance to the garage.
  - » Bikes will park in the new bike racks that are soon to be installed as the concrete gets replaced around the building. We will send a message when the bike racks are available.
9. All gates and garage are under video surveillance.

## 10. No smoking in, on or around the premises – this includes inside your vehicle.

11. If your card is lost, cracked or you are having parking issues, please contact Kerie Arrowood, x339.

*Note:* If you lose your parking badge, there will be a replacement fee of \$25.00.

When you enter or exit, hold your ARAG ID card very close to the reader – it will take 4-5 seconds for it to be read. If you need immediate help, press the call button for an attendant.



\*If you wish to leave your car in the ramp overnight or permanently, you must provide Kerie Arrowood your contact information as well as license plate, make, model, year and color of the vehicle. You are allowed to keep your car in the ramp for an extended time if you are attending an event or doing something downtown and it is more convenient.